



The Office of Graduate and Professional Admissions

P.O. Box 182003
Columbus, Ohio 43218-2003
(614) 292-9444
professional@osu.edu

Prerequisite Evaluation

Individual Request Form

Professional Programs Eligible for a Prerequisite Evaluation:

- **Allied Medical Professions**
 - Athletic Training
 - Health Information Management & Systems
 - Health Sciences
 - Medical Dietetics
 - Medical Technology
 - Radiologic Sciences and Therapy
 - Respiratory Therapy
- **Dental Hygiene**
- **Dentistry**
- **Medicine**
- **Nursing**
- **Optometry**
- **Pharmacy (ELPD)**
- **Veterinary Medicine**

This form is intended for students requesting evaluation of prerequisite course work at other schools, outside of The Ohio State University. If you have attended another institution in Ohio, please check the following website to determine if the required prerequisite course work has been fulfilled: <http://admissions.osu.edu/standards/>

Current OSU students should not use this form, but rather contact their academic advisor regarding OSU prerequisite course work.

Please read the instructions on the next page carefully.

What is a Prerequisite Evaluation?

Several professional programs require applicants to demonstrate preparation for admission by completing specific course prerequisites prior to admission. As a service to prospective applicants who are not already attending OSU, the Professional Admissions Office will identify courses at other accredited institutions that will satisfy specific course prerequisites for individual professional schools. The Prerequisite Evaluation is only valid for the program that the applicant indicates on this form. The student should not assume that evaluated prerequisite course work for one professional program will automatically fulfill prerequisite courses for another program. The Prerequisite Evaluation can be completed for course work previously taken, in which case an official transcript must be submitted from each institution attended. The Prerequisite Evaluation can also serve as a tool for future course scheduling to ensure fulfillment of prerequisite courses. In some instances, discussions with the student, program representatives, and appropriate departments will be required before a final determination can be made. Additionally, the student may be required to contact specific departments to discuss how prerequisite courses can best be fulfilled. Occasionally the evaluation staff will not have the appropriate college course information needed for an accurate evaluation. Should any of these situations pertain to your Prerequisite Evaluation, Professional Admissions will notify you.

What the Prerequisite Evaluation is Not:

THIS FORM WILL NOT PROVIDE an evaluation of all transferable credit. A transfer credit evaluation for all courses is completed only for persons admitted to a bachelor-level professional program. THIS FORM IS NOT AN APPLICATION. All professional programs have a specific admissions application and application deadlines. For additional information regarding these dates and the necessary admission procedures for a professional program, visit our website at <http://professional.osu.edu>. Receiving a Prerequisite Evaluation for a specific professional program does not in any way guarantee admission to that program. In addition to completed prerequisite courses, admission is based on the quality of the applicant's record and other criteria unique to the individual college or program.

Special Note

The **College of Optometry** requires completion of prerequisites or their equivalents from an accredited college or university. At least 45 hours of this preparatory work should be taken at a baccalaureate degree-granting institution. All science courses should be completed within ten calendar years immediately preceding the year of application. Most students admitted to the College have a bachelor's degree.

The **College of Dentistry** requires that an applicant must complete a minimum of 90 quarters hours or 60 semester hours at an accredited four-year college or university, in addition to the required prerequisite course work. It is preferred that dental students enter the College with a bachelor's degree.

The **College of Veterinary Medicine** requires applicants to demonstrate recent competence in science prerequisites. This is automatically demonstrated if all science prerequisites have been satisfactorily completed within ten calendar years immediately preceding the year of application.

Instructions for Completing this PDF Form

Please complete using capital letters. Tab through the fields and type your correct legal name. This form cannot be submitted electronically, instead it can be sent by email or mail. Please see the address below.

Previous Education

Complete the section for all universities (including Ohio State), colleges, schools, technical schools, or other post high school educational programs you have attended. Please list them in the order of attendance. One official and complete transcript of all courses attempted at each college and university attended, other than The Ohio State University, must be sent to the Professional Admissions Office. A photo copy of a transcript will not be acceptable. For a transcript to be official, it must be sent directly from the institution to our office. It is important to provide information about all courses currently scheduled.

Prerequisite Evaluation Request

Be sure to check the appropriate box indicating the program for which you want a Prerequisite Evaluation. Only one evaluation for one professional program will be honored. Upon receipt of the completed form and all previous official university transcripts in the Professional Admissions Office, the prerequisite evaluation typically takes about four weeks. Evaluation results will be emailed to you once it is completed or sent by U.S. postal mail if no email address is provided.

Special Instructions for International Students

International education systems differ from those in the U.S.; therefore, the Professional Admissions Office frequently needs more information than an academic record to determine course equivalency. If you have completed college-level course work in a foreign country, it may be necessary for you to submit detailed course descriptions in effect at the time the class was taken.

Retention of Prerequisite Evaluation Materials

The Prerequisite Evaluation materials are retained in the Professional Admissions Office for two years. If you wish to apply to the professional program within this period and your transcripts are current, you need not resubmit transcripts. The request form and official transcripts become the property of The Ohio State University and may not be returned to the student, forwarded to another institution, or duplicated.

Return this PDF form and official transcripts to: The Ohio State University, Professional Admissions Office, P.O. Box 182003, Columbus, Ohio 43218-2003; Questions: email professional@osu.edu or call (614) 292-9444.

SCHEDULE OF COURSES

The Ohio State University

List all courses in which you are **currently enrolled and also those courses you plan to complete PRIOR** to applying to the college, school, or division.

Currently Enrolled at Other College/University

Course Title	Dept and Course No.	Semester or Quarter Hours	Qtr/Sem Year	Name of College or University
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Courses yet to be Completed at Other College/University

Course Title	Dept and Course No.	Semester or Quarter Hours	Qtr/Sem Year	Name of College or University
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

<i>Sample</i> Course Title	Dept and Course No.	Semester or Quarter Hours	Qtr/Sem Year	Name of College or University
<u>Chemical Principles 1A</u>	<u>Chem 101</u>	<u>4 sem</u>	<u>AU98</u>	<u>Capital University</u>